

# Sophia McKinstry

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## EDUCATION

Gonzaga University, Spokane, WA – B.A., *Journalism*

August 2020 – May 2024

Gonzaga University, Spokane, WA – B.A., *Spanish Language and Literature*

August 2020 – May 2024

## EXPERIENCE

Premier Media Group, Tacoma, WA (remote) – Editorial Intern

June 2025 – PRESENT

- Produce written content for PMG's print and digital publications
- Pitch and research in-depth stories to ensure well-rounded coverage
- Collaborate closely with editorial staff on writing style to maintain the vision of the publication(s)

Great News Global, Seattle, WA (remote) — *Editor*

February 2025 – PRESENT

- Write, edit, and prepare digital content to be published online
- Compile, verify, and fact-check sources
- Attend meetings to discuss progress and goals

Old Navy, Bellevue, WA — *Sales Associate*

June 2022 – PRESENT

- Engage with customers both on the sales floor and at the register to maximize loyalty and drive sales
- Ensure a seamless and enjoyable shopping experience by addressing concerns and maintaining appropriate standards of cleanliness
- Assist with running weekly shipments and unboxing new product
- Train new hires

The Gonzaga Bulletin, Spokane, WA — *Diversity Editor*

July 2022 – May 2024

- Pitched Diversity, Equity, and Inclusion (DEI) stories and coverage
- Edited DEI-related articles to ensure that clubs, individuals, and local organizations were being represented fairly and accurately
- Attended weekly budget meetings and bi-weekly production meetings to oversee stories being pitched out and to assist in editing and preparing print editions of the newspaper to be shared with the student body
- Maintained relationships with cultural clubs on campus, and served

## SKILLS

AP Style – writing and editing

Basic knowledge of inDesign

## AWARDS

Diploma de Español como Lengua Extranjera (DELE) — *C1*

Certificate gifted by the Spanish government, acknowledging the recipient's fluency in the Spanish language

## LANGUAGES

English - native or bilingual proficiency

Spanish - native or bilingual proficiency

- as a liaison to field any questions or concerns from members
- Assisted in creating event coverage, feature, and inclusive language guideline documents for staff writers to reference
- Created and shared presentations for new writer training
- Wrote articles on an as-needed or interest basis

## Gonzaga University Modern Languages Department, Spokane, WA — *Spanish Tutor*

October 2023 - May 2024

- Led and facilitated 30-minute conversations in Spanish, with groups of students in 100-300 level classes to practice speaking skills
- Brainstormed questions to ask for each session centered around students' names, areas of study, hobbies and interests, family life, classes, etc.
- Ensured a supportive and uplifting environment for attendees
- Aided in understanding essay revisions and mistakes in conjugation and grammar
- Recorded information about sessions and tracked hours

## The Gonzaga Bulletin, Spokane, WA — *Staff Writer*

October 2021 - May 2022

- Attended weekly budget meetings to take stories being pitched out
- Researched story topics, conducted virtual and in-person interviews, and wrote articles for print and digital editions of the newspaper
- Wrote articles on a variety of topics – from event coverage, to features on local (businesses/organizations, individuals) and campus (students, professors, clubs), to updates to the campus policies and funding, etc.
- Attended initial training for staff writers to learn tips about AP Style, journalistic writing and integrity, interview etiquette, etc.

## SERVICE

### Emerging Media Course, Spokane, WA — *Lead Writer*

October 2023 - December 2023

- Brainstormed project ideas and interview questions for a 4-episode podcast with a team
- Provided background support and oversaw interviews with guests
- Wrote weekly blog posts and captions for Instagram posts

### University Ministry, Spokane, WA — *Sophomore Retreat Small Group Leader*

October 2022

- Led a small group through faith-based discussions and participated in guided group activities to build community
- Designed posters and marketed the retreat to students on campus

### Community, Culture and Engagement (CCE) Youth Programs, Spokane, WA — *Zag Volunteer Corps Community Volunteer*

October 2020 - December 2020

- Designed themed activities for elementary school students
- Recorded instructional videos over Zoom demonstrating how to complete said crafts